Western Peaks Elementary School



2023-24 Information Packet

School starts
August 3, 2023
9:00 am
(K-4 Students)

18063 W Surprise Farms Loop S, Surprise, AZ 623-523-8750



Falcon Family,

We hope you are all as excited as we are to start the 2023-24 school year! The first day of school is Thursday, August 3. Our teachers and staff are looking forward to welcoming everyone back for an outstanding school year.

There are important dates that are approaching:

August 1	Meet the	Teacher/Curriculum	Night	5:00-6:30 nm
August i	Meer me	reacher/Curriculum	INIQIII,	5.00-6.30 pm

August 3 First Day of School for K-4

August 7 First Day of School for Preschool

August 25 PTSA Welcome Back to School Bingo, 6-8 pm

Vision & Mission:

Our vision at Western Peaks Elementary School is to inspire respectful, responsible, and kind citizens who are empowered by a growth mindset to pursue a lifelong love of learning.

Our mission at Western Peaks Elementary School is to create a safe and supportive community where we educate the whole child to meet their full potential. We encourage growth and perseverance in a collaborative environment. Positive relationships are fostered so students feel accepted, respected, trusted, and valued. We share with our community the responsibility for the education of all students.

Western Peaks School Improvement Goals: Our goals this school year are as follows:

Goal 1: By May of 2024, 3rd-4th Grade students will increase proficiency scores on grade level standards for both ELA and Math by 3% as measured by the state assessment; Kindergarten-3rd grade students will increase percent of students at or above benchmark by 5% as measured by the Composite DIBELS Acadience Assessment.

<u>Goal 2</u>: By May of 2024, Western Peaks will have at least 85% of staff and families who are satisfied with customer service, as measured by the annual satisfaction survey.

Goal 3: By May of 2024, Western Peaks will reduce the number of office discipline referrals by 10% (baseline of 287 from 22/23 school year), as evidenced by behavior data.





Western Peaks will continue to foster Dysart's approach to education:

The Three A's: At WPES we have a strong commitment to the three A's:

Academics: You will see challenging learning at every grade level. It is vital for our young students

to master foundational skills to prepare them for the next grade level and beyond. Also, you will continue to see strong intervention support systems in place to ensure

the success of ALL students.

Athletics: As a primary school, we will offer athletic clubs as extracurricular opportunities for

your child. This is in addition to our Physical Education program.

Arts: In addition to our Visual Arts & Music programs, we will offer extracurricular

opportunities for your child to gain further exposure to art & music. We will also be adding additional events for our students to showcase their talents to their families.

<u>Punctuality and Attendance</u>: Being on time and being present is an expectation at WPES. Missing time in class does impact a child's learning. Our doors open at 8:40 am and students must be in their seats by 9 am. Thank you in advance for helping your child ensuring he/she is at school, and on time each day.

<u>Communication</u>: You will receive a monthly newsletter in your email from Principal Brown. Please make sure that your contact information is up to date in the Parent Portal. This information will also be available on our school website. As well, your child's teacher will send out a weekly email blast with important information about content that is being learned, homework, and reminders. Please read these emails each week.

We look forward to working with all of you as we prepare our students for success!

Western Peaks Elementary, Falcon Family

Ms. Stacie Brown, *Principal*

Ms. Erin Ireland, Assistant Principal



WELCOME FALCONS

WPES Summer office hours: OPEN: July 10 - July 20 M-Th 8 am - 4:30pm. CLOSED FRIDAYS

Regular School OFFICE HOURS: Starts Jul 24, 2023 8 am - 4:30pm, Monday - Friday

RECOMMENDED TO CALL OFFICE BEFORE VISITING 623-523-8750



Any paperwork or items that need to be dropped off can be done in the front office during summer office hours.

NEED Help or DIRECTORY
Visit Western Peaks
Website
www.dyasrt.org/WPES

Call 623-523-8750 18063 W Surprise Farms Loop S, Surprise, AZ

District Office www.dysart.org 623-876-7000

FORMS

Parents/Guardian *MUST* complete the <u>Annual Student Update</u> forms online through your parent portal. When done click SUBMIT for forms to be submitted. <u>Make sure all contact, emergency and annual medical review information are current on file.</u> Medical review information must be updated <u>yearly</u> to receive any medical treatment. If you have an <u>address change</u>, submit an address change form and provide a current utility bill to the office to make the change. Instructions are enclosed.

PARENT/STUDENT PORTAL

This portal allows parents and students to securely view assignments, grades, attendance..etc - Instructions are enclosed.

TEACHER ASSIGNMENTS

No later than July 24th, emails will be sent to all children's parents/guardians (to the email address we have on file) notifying you of your teacher and room number. All teacher placements are final, and changes will not be made.

MEET THE TEACHER / CURRICULUM NIGHT

Tuesday, August 1, 2023, 5:00pm-6:30pm. Families can drop in anytime during this event, go to their classrooms, meet the teachers and administrators, and visit the PTSA table as well.

FIRST DAY OF SCHOOL

Thursday, August 3, 2023, 9:00 am school begins for our K-4 students. WPES does have a soft start beginning at 8:40 am, when students may come on campus and go to their classrooms. For the first day of school only, parents will be permitted to walk their children to the classroom. Beginning on August 4th, parents will need to say their goodbyes outside of the building. Monday, August 7, 2023, Preschool students will begin school for their first day of school.

SCHOOL HOURS & SUPERVISION

School hours are from 9:00 am - 3:45 pm. Students may begin arriving no earlier than 8:40 am and go directly to class, or if purchasing breakfast, go directly to the cafeteria. Instruction will begin promptly at 9:00 am. Every Monday, we dismiss at 1:45 pm for staff development. Preschool students will follow the schedule for the assigned session. Preschool Session 1 is from 9:00 am – 11:45 am (Mondays 9:00 - 10:45 am). Preschool Session 2 is from 1:00 pm – 3:45 pm (Mondays 12:00 -1:45 pm).

Student supervision begins at 8:40 AM. <u>To promote student safety, do not send or leave your children at school before 8:40 am</u>. Our district's Community Education Department offers on-site services via the "Den's Club" to accommodate your before or after school child care needs. Please call 623-876-7918 for more information.

STUDENT RIGHTS & RESPONSIBILITIES

Parents and students can visit the website to review the student handbook at www.dysart.org under the Parent & Student link. Please familiarize yourself with the attendance, dress code and discipline policies. If unable to review the student handbook online, a hard copy will be provided.

BUS TRANSPORTATION

Transportation is extended to students in the district as determined by District Policy EEAA. Families may obtain route information on the district website at www.dysart.org, scroll to bottom of website, transportation, bus locator after Aug 1st, 2022. **Students on an attendance variance or out of boundaries will NOT be provided transportation.** See flyer Transportation (623) 876-7030

<u>LUNCH - NUTRITION SERVICES</u> - Need assistance call: Nutrition Service 623-876-7075 <u>www.schoolcafe.com</u>- pay for meals online, Apply online for free or reduced meals state: AZ district: <u>Dysart Unified School District</u>

<u>VOLUNTEER OPPORTUNITIES</u> - Western Peaks is looking to expand our volunteer base. There are many opportunities to be an active member of our school community, whether you choose to be the homeroom parent, work with individuals or small groups of students in the classroom, assist your child's teacher with making copies or other types of prep work, help your child's teacher by doing tasks at home, or assist the PTSA with events, we have something for you! Be on the lookout for a volunteer survey which will be emailed to you in the near future.

<u>ADDITIONAL IMPORTANT INFORMATION</u> - Several important documents are included with this letter. <u>Please pay especially close attention to our Drop-off & Pick-up Procedures</u>.

Student Drop Off & Pick Up Procedures 2023-24

The following procedures are used to improve the safety of students walking/biking to school, as well as improve the flow of the curbside drop off and pick up area. We ask for your patience in the first few weeks of school while everyone is adjusting to the procedures. Please teach your children to remain on the sidewalks and to use crosswalks as they walk/bike to school, always watching carefully for traffic.

Student safety is a top priority. All parents/guardians and students are to follow our drop-off and pick-up procedures listed below. Only the curbside drive-thru lane should be used for drop off and pick-up.

- At Meet the Teacher Night, parents should pick up a color-coded tag for each student at the school. You will get this from your child's teacher and write your child's first & last name on it. This needs to be placed on your dashboard so that it is visible during parent pick up times all year, as it will make the process quicker.
- The parking lot may not be used as a place to drop off or pick up your student. You
 may not wait for students in the middle of the parking lot or stop behind cars in
 parking spaces.
- Students will not be allowed to move through the parking lot or cross the crosswalk without an adult escort.
- When entering/exiting a vehicle in the drive-thru lane, all students must enter/exit on the passenger side of the vehicle.
- Do not leave your vehicle while in the drive-thru lane. If you need to exit your vehicle, even for a short time, please park in the designated parking lot spaces only.
- The flow of the pick-up/drop off lane is one way, entering from Surprise Farms Loop South.
- As you turn into the school, there will be two lanes. The first lane, on the right, is for Preschool drop-off/pick-up only. All other cars (K-4) should enter the left lane and proceed ahead. Please follow signs & directions of staff who will be controlling the flow of traffic and will signal you to pull ahead as space permits within the drop off lane.
- Staff will be available to assist students into vehicles when the vehicles reach the loading/unloading zone.
- In order to push as many cars through the pick-up lane, we ask for your assistance when asked to proceed to the next open space.
- The west side parking lot is to be used by buses and staff only. This is not a student drop off zone.

Please stay highly alert, off of your phone, and drive slowly through the drive-thru lanes and parking lots. We appreciate your patience daily as you drop-off/pick-up your child, as well as your respect towards staff and other parents. Our children's safety is too important!

Morning Arrival Procedures for Parent Drop Off 2023-24

Our school start time is 9:00 am and breakfast is served from 8:40 - 8:55 am. Gates & doors will open at 8:40 am and students will report directly to classrooms to begin their day (or to the cafeteria to eat breakfast, and then directly to the classroom). Students are not to arrive before 8:40 am, as supervision does not begin until that time. Class begins promptly at 9:00, so all students must be in their seats, ready to learn at 9:00 am. Please remember that if your child is not in the classroom by 9:00 am they will be marked tardy. For a tardy to be excused, the parent must call or come into the office.

Preschool: Use the designated drive-thru lane to drop-off your child. Staff will be curbside to have you sign your child in for the day. If you need to exit your vehicle to assist your child out of a carseat, please do so very quickly so that we can pull the next vehicle forward. Preschool students should arrive approximately 5 minutes before their session start time. We will not sign preschool students in until approximately 8:50-8:55 am & 12:50-12:55 pm daily.

Kindergarten & 1st Grade: Kindergarten & 1st grade students will enter the building through the double doors by the Library. If you are walking your child to the doors, you will need to park in a designated parking space in the front lot. Students will not be allowed to cross the crosswalk without an adult escort. Do not leave your car while in the front drive at any time. Kinder & 1st grade bike riders will use the courtyard bike racks to secure their bikes. Staff will be on duty to ensure your child finds their way from the double doors to the classroom. Parents are not permitted to enter through these doors into the building.

2nd- 4th Grade: Students will enter through the courtyard gates and then proceed immediately upstairs to their classroom, with the exception of students who are eating breakfast.

Afternoon Dismissal Procedures for Parent Pick Up 2023-24

Preschool: Use the designated drive-thru lane to pick-up your child. Staff will be curbside to have you sign your child out for the day. If you need to exit your vehicle to assist your child into a carseat, please do so very quickly so that we can pull the next vehicle forward.

Kindergarten-4th Grade: Students in Kindergarten-4th grade are dismissed from school at 3:45 pm Tuesday – Friday, and at 1:45 pm on Mondays. Teachers walk students in grades K-3 outside each day to their designated grade level areas. K-3 students will be assembled by grade level. Older siblings will go to the younger siblings' grade level to pick them up or wait for parents. Students will need to be picked up no later than 3:55 pm each day and 1:55 pm on Mondays. Students who are not picked up promptly will be brought to the office and parents will be notified.

Bus Riders

The buses will drop off and pick up students in the bus lane which is located by the west side staff parking lot. Staff will be on duty to supervise students. Upon arrival, students will enter the building and go directly to class, or to the cafeteria if they are having breakfast first.

Afternoon Dismissal Procedures for Parent Pick Up 2023-24

The school WILL NOT store skateboards, scooters, roller blades, etc. in the office or classroom areas. If a student chooses to use this mode of transportation to/from school, the item must be able to be secured with a locking mechanism in the bike rack area. Bicycles and scooters must be secured in the bike area. The school will not be responsible for the loss or theft of any of these items.

Students are expected to follow all local laws when traveling to and from school and are encouraged to wear appropriate safety equipment. Bicycles, scooters, and skateboards must be walked in crosswalks and once on the school grounds. Skateboards, rollerblades, etc. must be similarly carried.

Motorized vehicles including scooters are not allowed at any time per Municipal Code is 54-55.

<u>Please encourage students to label their transportation (bicycle, skateboard, etc.) with their name in permanent marker, somewhere on the top-side so that it is visible.</u>



Western Peaks Elementary School will follow the safety procedures and guidelines that have been outlined by the Dysart Unified School District regarding visitors on campus. These proactive procedures are established in order to maximize the safety and security of all students and staff on each campus within our District. **We welcome our parents and community to take part in our school and we are always happy to have visitors and volunteers.** Thank you for your understanding, flexibility, and patience as we make adjustments to ensure we are following the District's guidelines to maximize a safe learning environment.

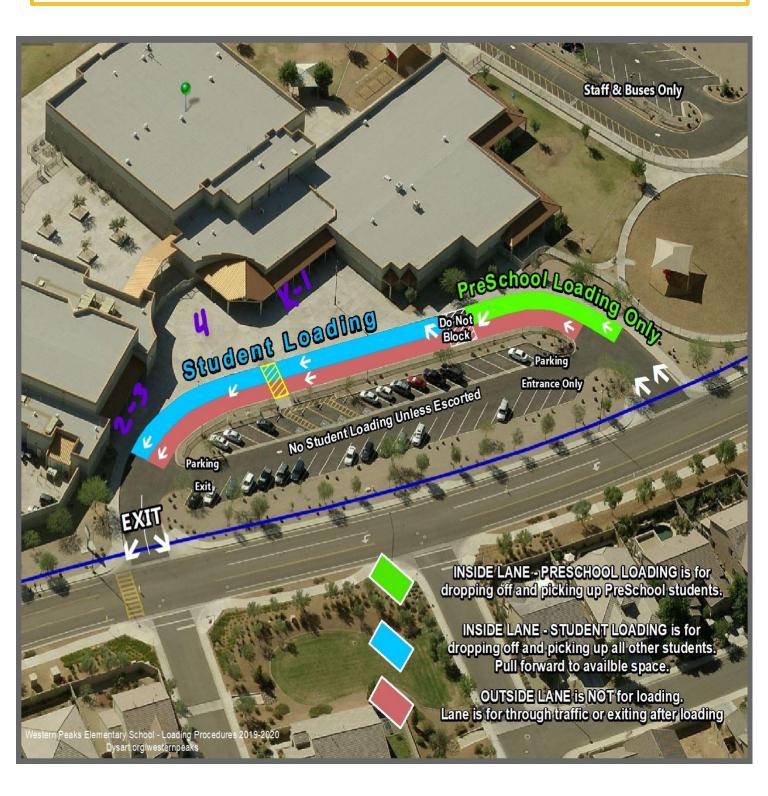
When visiting our campus, you will:

- Show your picture ID; Sign in and receive a visitor's sticker.
- You will be escorted to the location of your visit by office staff. Please understand that there may be a wait time to be escorted to the location you are visiting.
- Parents will be permitted to escort their child to the classroom on the first day of school, August 3rd, and then exit through the front doors. After the first day of school, parents and students will say their goodbyes out front and then students only will proceed to their classrooms.
- District-approved volunteers will sign in at the office. They must have their badge on at all times during their voluntary hours. Volunteers may proceed to the teacher's classroom without an escort to complete their volunteer duties. Please note that younger children may not accompany a volunteer during school hours.

Become a Volunteer!

~ Click here for more information ~

Western Peaks Traffic Flow Map for Drop Off & Pick Up



DYSART Unified School District

Creating a Parent Portal

https://dysart.org/parentportal/

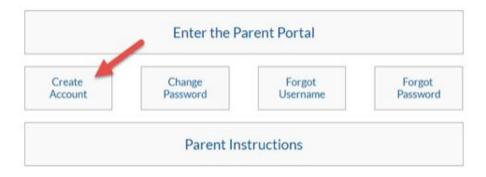
The Parent /Student Portal is a web-based tool that allows parents and students to securely view assignments, grades, attendance and more in a real-time environment. Parents and students can also register to have information sent directly to their mobile device (see below).

If you are unsure if you have an account or not, click on "Forgot Username/Password."

To log into the Parent / Student Portal, please follow the steps below:

- Open an internet browser and visit <u>www.dysart.org/parentportal</u>
- Click on the Create Account button.

(Parents who accessed this portal last year may use the same account information and do not need to create a new account)



- Follow the instructions to create an account.
- Students and Dysart Employee parents can log into the Student/Parent Portal using their Dysart network accounts.

-----Parents/Guardians new to the Portal will need the following information in order to create an

account. This information must be entered exactly as it exists in your school's Student Management

Creating a Parent Portal

System. If there are multiple students in your household, you only need to register for one student. Once logged in, all students in the household are automatically linked to the single account.

* (Note: To protect student data, new users are asked to enter and select key data elements. These security measures are necessary to protect our students.)

- Requestor First Name (Parent/Guardian first name)
- Requestor Last Name (Parent/Guardian last name)
- Email Address
- Student First Name (Parent/Guardian must also be listed as a portal user for this student)
- Student Last Name
- Student Birth Date
- o Student Birth State (Born outside of the US is also an option)
- Student Grade
 Student ID
- o Household Address Number (ex: 1234 W. Main St. Apt 56 choose 1234)
- School and Homeroom Teacher for student entered above

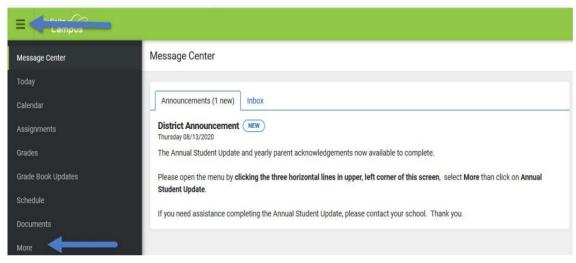
*If any problems are encountered during the sign up process, please contact your child's school. The school staff will confirm that the Parent/Guardian has Portal rights to the student and verify the information entered during the sign up process is current and updated in the Student Management System

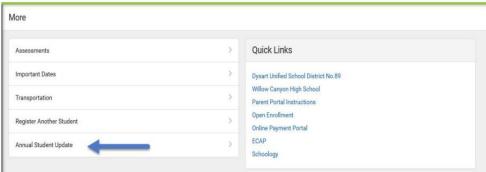
MANDATORY



How to Access the Annual Student Update

- Log into your Parent Portal account.
 Don't have an account? Click here for instructions to create one.
- Click on the More tab on the left of the screen. Then Select Annual Student Update. If you do not see more, click on the three small lines in the upper left hand corner of the page. If the Dashboard is not showing when you open your parent portal, click on the three horizontal lines in the top right corner.







Parent Portal - Transportation

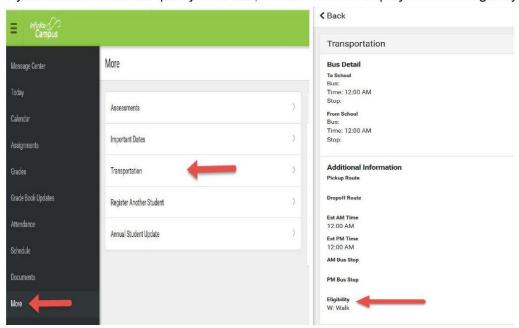
Once signed into the Parent Portal select More then click Transportation.

The Transportation pleat provides the following information:

- Bus Number to and from School
- Location of Bus Stop
- Time of Pick up and Drop Off

The **Addition Information** section provides the pickup and drop-off route information used by our transportation department.

If your student does not qualify for a bus, W: Walk will be displayed in the Eligibility field.



For questions regarding transportation please visit www.dysart.org/trasnsportation or call 623-876-7030.

Transportation Eligibility - BUS

It is the mission of the Dysart Unified School District's Transportation Department to transport students to and from school in a safe, efficient, dependable, professional and courteous manner, while providing the highest quality of support for educational programs by delivering the best possible transportation services.

Bus transportation is not mandated by the legislature, but a privilege offered by the Dysart Unified School District. Transportation service will be offered to:

- Elementary Students Kindergarten through eighth grade students who are residents within a school attendance area and who live more than one radial mile from school.
- High School Ninth through twelfth grade students who are residents within a school attendance area and who live more than one and one-half radial miles from school.
- Special Education Students Students with disabilities who require transportation, as indicated in their respective individual education programs.

All other students will be considered ineligible for transportation to and from school. Generally, nonstudents are not eligible for school transportation. Non-district students or adults are not permitted on school buses on regular routes without approval from the transportation director. As new schools open in the district, these guidelines shall be reviewed and revised as necessary.

Students who are not eligible for bus transportation, such as students within walking boundaries and Open Enrolled students, <u>may</u> apply for District transportation on a regular education bus route within the attendance boundaries of the school to which the student is enrolled. The Transportation Application is an online process and must be submitted via the Transportation Application link. (<u>www.dysart.org</u>, transportation, transportation eligibility, scroll to bottom, CLICK on Transportation Eligibility Application for the school year, apply)

There are no established bus routes for Freedom Traditional Academy, therefore the Transportation Eligibility application is not applicable for this school.

BUS LOCATOR: www.dysart.org, scroll to bottom of page, Transportation, Bus Stop Locator, input information requested, CLICK find school/transportation info

Hours of Operation: Monday through Friday from 5:30 a.m. to 5:30 p.m.

For more information, contact us by email at q4bus@dysart.org, bus@dysart.org or call 623-876-7030.



Key Benefits of Schoolcafé for Parents:



Free & Reduced Applications

- Apply for Free or Reduced Meal applications right from your desktop at www.schoolcafe.com or phone, just download the app to your
- Easily see the results of your application
- Access to submitted applications and eligibility notifications

Student Meal Accounts

- View your child's account balance
- Make payments to your child's café account
- Review daily spending and purchases
- Set low balance reminders
- Add restrictions to purchases your student can make



schoolcafe.com

AZ Dysaet Unified School District

For Questions please contact

Nutrition Services at 623-876-7075



Welcome Back to School!



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First Day for Students - Aug. 3 Labor Day - Sept.4

K-8 Parent/Teacher Conferences - Oct. 5-6 (1/2 days for K-8)

Fall Break - Oct. 9-13 Veterans Day (Observed) - Nov. 10 Thanksgiving Recess - Nov. 20-24

High School/ Middle School Final Exams Dec. 21-22 (1/2 days for high school/middle school) Early Release - Dec. 22 (1/2 days K-8)

Winter Break - Dec. 25-Jan.8 School Resumes - Jan. 9 Martin Luther King Jr. Day - Jan. 15

K-8 Parent/Teacher Conferences - Feb. 8-9 (1/2 days for K-8)

Presidents Day - Feb.19 Spring Break - March 18-22 Spring Holiday - Apr 26 Graduation Day - May 15 (1/2 day for HS)

High School Middle School Final Exams -May 22-23

(1/2 days for high school/middle school) Early Release- May 22 (1/2 day for K-8)

Last Day for Students - May 23 (1/2 day for K-8)

K-8 Quarter End/Days

October 6 - 46 Days December 22 - 44 Days March 8 - 43 Days May 23 - 47 Days

High School Semesters End/Days

December 22 - 90 Days May 23 - 90 Days

Students are dismissed early every Monday beginning Aug 7 to provide time for teacher professional development.

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Preschool Calendar 2023-24 School Year



2023-2024 Preschool Calendar

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Yellow Highlight are Non School Days for Preschool August 03-04

First Day for Preschool Students August 07, 2023

Labor Day - Sept.4

PK-8 Parent/Teacher Conferences - Oct. 5-6 Non-School days for PS

Fall Break - Oct. 9-13

Veterans Day (Observed) - Nov. 10 Thanksgiving Recess - Nov. 20-24

Non School Days for PS: Dec. 21-22

Winter Break - Dec. 21-Jan.8 School Resumes - Jan. 9 Martin Luther King Jr. Day - Jan.15

PK-8 Parent/Teacher Conferences - Feb. 8-9

Non School Days for Preschool

Presidents Day - Feb.19 Spring Break - March 18-22 Spring Holiday - Apr 26

May 15 - Non School Day

Last Day for PreK Students - May 21

Monday Non School Days for Preschool Staff Professional Development:

August 28 September 18 November 13 January 29 March 11 April 15

JANUARY 2024 (15)						
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FEBRUARY 2024 (17)							
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4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29			

MARCH 2024 (14)							
s	М	Т	W	Th	F	S	
					.1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

APRIL 2024 (20)							
М	Т	W	Th	F	s		
31	2	3	4	5	6		
В	9	10	11	12	13		
15	16	17	18	19	20		
22	23	24	25	26	27		
29	30						
	1 8 15 22	M T 1 2 8 9 15 16 22 23	M T W 1 2 3 8 9 10 15 16 17 22 23 24	M T W Th 1 2 3 4 8 9 10 11 15 16 17 18 22 23 24 25	M T W Th F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26		

MAY 2024 (14)							
s	M	T	W	Th	F	s	
		18 1	1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		